

	<b>APPLICATION FORM</b> <b>The Oaks at Dawson Heights</b> Independent 55+ Housing in a <b>SMOKE-FREE</b> environment For eligibility criteria please read page 2 of the application form

DATE RECEIVED	_____
INCOME VERIFIED	_____
YEAR OF NOA	_____
RECEIVED BY	_____

**BC Housing File #:** \_\_\_\_\_

**Market Rent:** \_\_\_\_\_

**Subsidized Housing:**

<b>Junior 1 Bedroom</b>		<b>1 Bedroom</b>	
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<b>1 Bedroom</b>		<b>2 Bedroom (2-persons only)</b>	
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<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>
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<b>Address</b>	<b>City</b>	<b>Prov/PC</b>
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<b>Telephone number(s)</b>	<b>Email address</b>	<b>Date of Birth</b>
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**2<sup>nd</sup> applicant if required:**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Date of Birth</b>
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*Do you require a parking space?*

Y / N
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Additional cost and space not guaranteed

Please provide 2 references, including a previous Landlord where possible. References should not be relatives.

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Email</b>
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<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Email</b>
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Please provide the name and contact information for 2 people who may be contacted in case of emergency or should the need for assistance arise:

Name: _____	Name: _____
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Relationship: _____	Relationship: _____
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Address: _____	Address: _____
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Phone & email: _____	Phone & email: _____
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## FINANCIAL INFORMATION

**Please read carefully all information contained in this application.**

In order to be accepted, **this application must be filled completely**, signed by all applicants & accompanied by Applicant(s)' most recent **Notice of Tax Assessment** from the **Canada Revenue Agency**.

**Please DO NOT send your tax return or a GST return.**

Annual Maximum Income (subject to change and annual reviews):

The Oaks	1 bedroom:	\$50,000	2 bedroom:	\$65,000
		1 <sup>st</sup> Person	2 <sup>nd</sup> Person	Total
Employment Income		\$ _____	\$ _____	\$ _____
Income Assistance		\$ _____	\$ _____	\$ _____
Insurance Income		\$ _____	\$ _____	\$ _____
Superannuation & Pension Income		\$ _____	\$ _____	\$ _____
Investment & Assets Income		\$ _____	\$ _____	\$ _____
Income from other sources		\$ _____	\$ _____	\$ _____
	TOTAL	\$ _____	\$ _____	\$ _____

### Declaration

I/We declare that all the information provided on this application is correct to the best of my/our knowledge; that no information requested has been omitted or concealed, and I/we hereby authorize **Dawson Heights Housing Ltd** or its representatives to make any relevant inquiries that it deems necessary to verify the above. I/We agree to a Credit Check should one be required. I/We understand that incomplete or incorrect information provided may cause a delay in processing or may result in denial of the application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

CHECKLIST:	Application completed; signed by all applicants	
	Latest <b>Notice of Tax Assessment</b> attached	
	Contact information accurate & current	

Please return application to:	<b>Rental Officer</b> <b>Dawson Heights Housing</b> <b>3710 Cedar Hill Road</b> <b>Victoria, BC V8P 5V5</b>	For further information please call: 250-477-4850 Fax 250-477-4851 Email: <a href="mailto:seniors@dawsonheights.ca">seniors@dawsonheights.ca</a>
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Please note that **application is valid for two years** from date of receipt. Please keep your contact information current & send your new **Notice of Tax Assessment** when received. This application is not an agreement on the part of **Dawson Heights Housing Ltd** to provide housing and due to the many factors involved, an applicant's position on a waitlist cannot be provided.

[www.dawsonheights.ca](http://www.dawsonheights.ca)

*The Oaks is owned and operated by Dawson Heights Housing Ltd – a non-profit subsidiary company of the Anglican Diocese of BC. We are a community of people from all faiths and backgrounds.*